

After the Team Meeting

The Team has met to discuss your child's needs and abilities. An IEP has been developed and placement has been determined. So, what happens next?

At the End of the Team Meeting

You will receive a written summary of agreements reached by the Team at the end of the meeting. This may include a completed service delivery grid and a statement of the major goal areas, a copy of the meeting notes, or a draft copy of the IEP.

After the Team Meeting

Within two calendar weeks of the meeting, you will be sent a complete copy of the IEP developed during the Team meeting. You have 30 days to respond to the proposed IEP and placement. If you have any questions or concerns about what is being proposed, you can speak the Team Chair. The Chairperson will work with you to provide answers and resolve issues. You may also request to meet with one or all of the Team members again.

After You Respond

Once the school receives your response to the proposed IEP and placement, they will implement any portion that you have accepted. Teachers and service providers will be notified of their responsibilities regarding the IEP. No part of proposed IEP will be implemented until you give your written consent.

If you reject any part of the IEP or the placement, the school will send notice to the Bureau of Special Education Appeals (BSEA) within 5 days. The BSEA will send you information on their right to request Mediation or a Due Process Hearing. In most circumstances, your child is entitled to "stay put" protections if you reject the placement or any part of the IEP. This means that your child will receive the services and remain in the placement that you and the Team last agreed to while your dispute is resolved.

You may request to meet with some or all of the Team members to discuss your rejection. If you cannot resolve the issue with the Team, you can contact your child's Team Administrator who may be able help resolve the disagreement. Although we encourage you to first try to resolve the dispute locally, you may opt to use other dispute resolution methods at any time.

During the School Year

You will receive reports on your child's progress towards meeting his or her annual goals periodically throughout the school year. These reports will arrive on approximately the same schedule as regular education report cards. If you have questions or concerns about your child's progress, you should discuss this with his or her teacher, service provider, or Team Chair. You can request to meet with any of these individuals to discuss your concerns. You may also request that a Team meeting be convened to review the IEP.

Within One Year

The Team will meet again to review and revise, as necessary, your child's IEP. This meeting will take place no later than one calendar year from the last annual review, but may occur sooner by parent request or to consider the results of recent evaluations.

Additional Information

Resolving Disagreements in Special Education

<http://www.quincypac.org/resources/files/disputeresolutionguide.pdf>

The Basic Special Education Process Under IDEA <http://www.doe.mass.edu/sped/iep/process.pdf>

A Parent's Guide to Special Education <http://www.fcsn.org/parentguide/parentguide.pdf>

Contact QPAC

If you have questions about this information, QPAC can help you answer them! Contact information for QPAC can be found on our website at: <http://www.quincypac.org/about/board.html>.